



PREESALL TOWN COUNCIL
Minutes of the meeting of the Civic Events and Celebrations Committee held on Tuesday 3rd March 2026 at 7pm in Preesall and Knott End Youth and Community Centre.

Present: Cllr A Hayes (chair) Cllr T Johnson, Cllr P Orme, Cllr S Dobbie, Cllr K Tunstall, Cllr A Shewan

In attendance: Debbie Smith – Incoming Clerk to the council

1. Election of the Chair

The committee discussed the election of the chair it was **resolved** that Cllr A Hayes would remain in post until the new chair of the committee is to be elected after the Annual May Meeting of the Town Council. **Proposed** - Cllr Orme, **Seconder** - Cllr Dobbie

2. Apologies for absence

Alan Whalley – Out-going Clerk to the council.

3. Declaration of interest and dispensations

Nil

4. Minutes of the last meeting

Councillors **resolved** to **approve** a correct true record of the minutes of the meeting held on 12th February 2026.

5. Public participation

No members of the public or press in attendance.

6. May Day – Monday 4th May

The committee **discussed** and **reviewed** all tasks in progress in Appendix A (updated information is in Appendix A at the end of the document).

The committee **resolved** to add the following items to the full council agenda to be resolved at the March meeting under the header Tourism Budget to resolve to ask for a blanket costing of £1,500.00 to cover the costs of branded gazebo 3m x 3m with sides.

7. Lancashire Landings – Saturday 25th April 2026

The committee **discussed** and **reviewed** all tasks in progress in Appendix C (updated information is in Appendix C at the end of the document).

The committee **resolved** to add the following items to the full council agenda to be resolved at the March meeting under the header Tourism Budget to resolve to ask for a blanket costing of £1,500.00 to cover the cost of information boards to be placed on the sea front, and at the Battle of Britain, a stone plaque at the Battle of Britain from Wyre Memorials, to purchase a 3 x 2 Fusiliers flag with anti-flay at £51.00, and to provide a bottomless tea, coffee and biscuits at £4 per head, numbers to be confirmed nearer to the time.

It was discussed as a draft format for the event (please note this may change depending on people availability)

DRAFT FORMAT OF LANCASHIRE LANDINGS EVENT

1. To start at 11am at the Battle of Britain
2. Pam to lead with prayers
3. Cllr Tony Johnson to give a small speech to mark, and talk about the event being celebrated
4. Alister to play the last post
5. The flag to be raised
6. To retire to the Working Man's Club at 11.30pm for refreshments

8. Common Wealth Day 9th March 2026

The committee **discussed** and **reviewed** all tasks in progress in Appendix D (updated information is in Appendix D at the end of the document).

There were no resolutions required to be put forward to the full council.

9. Date and Time of the Next Meeting

Wednesday 25th March 2026, starting at 6pm

The chair closed the meeting at 9pm

APPENDIX A – MAY DAY EVENT 4th MAY 2026

Task in Progress	Reference Minute	Details of Task	Details of Possible Improvements by Discussion of Committee/ Actions to take	Task to be Actioned by
	6 (2025 26)	Ask if Stalmine Scouts would like to attend	Will ask the Scouts in person on Tuesday 10 th March and report back at the next meeting	Clerk – Debbie Smith
	6 (2025 26)	Ask Stalmine council if they wish to have a table	It has been added as an agenda item for Stalmine PC's March 10 th meeting, clerk will report back at the next meeting.	Clerk – Debbie Smith
	6 (2025 26)	Ask if Stalmine Primary would like to participate in the May Pole dance	Spoke to the headteacher, it is a no. Too short notice and teachers may have made plans as it is a bank holiday, to ask earlier for next years event.	Clerk – Debbie Smith
	6 (2025 26)	Medals for May Pole dancers	When attendance numbers are confirmed, an order will be placed with Hambelton Medals	Clerk – Debbie Smith
	6 (2025 26)	To contact Stalmine Primary, to discuss if school band (Rock Steady) wish to attend	Spoke to the headteacher, it is a no. Too short notice and teachers may have made plans as it is a bank holiday, to ask earlier for next year's event.	Clerk – Debbie Smith
	6 (2025 26)	To contact Stalmine Primary, to ask if they wish to have any stalls/games at the event/ reminder to use their own liability insurance	Spoke to the headteacher, it is a no. Too short notice and teachers may have made plans as it is a bank holiday, to ask earlier for next year's event.	Clerk – Debbie Smith
	6 (2025 26)	Check if Carters School will lend may pole to Stalmine	The school would lend Stalmine school a may pole. Debbie Smith spoke to headteacher, and Stalmine do have one.	Clerk – Alan Whalley
	6 (2025 26)	Comms with the police, to ask if they wish to offer bike stamping	Written to Sgt Jones, awaiting feedback, report back the next meeting.	Clerk – Alan Whalley
	6 (2025 26)	Comms with poo patrol, to ask if they wish to attend	Awaiting response, report back the next meeting.	Clerk – Alan Whalley
	6 (2025 26)	Gazebo, to investigate the cost of 3m x 3m with sides and water weights, possible PTC signage on the gazebo, to be placed on full council March agenda	After discussions the committee decided to look at a logo designed gazebo from the company event branding. Agreed to purchase water filled weights for the gazebo at £24.45 for 4. To these costings to the full council agenda	Clerk – Alan Whalley Clerk – Debbie Smith
	6 (2025 26)	Enquire about having birds of prey	Written to Turbay Woods at Lostock Hall, awaiting a reply- report back the next meeting.	Clerk – Alan Whalley
	6 (2025 26)	Comms with Warren Cummings (fair and food van)	Allan Whalley has left a message with him to call him back. To chase up and confirm what rides will be available, still on-going with Warren, report back at the next meeting.	Clerk – Alan Whalley
	6 (2025 26)	Written to OWSAC, FOKEL and left voice mail for Wyre juniors re: stalls	OWSAC, are to attend and have public liability insurance. FOKEL are interested and want to do a	Clerk – Alan Whalley

			coconut shy stall, but with books. They will discuss at their March meeting and get back to the council. Report back at the next meeting. No reply from Wyre juniors, Cllr Orme to ask on Saturday 7 th March and report back at the next meeting.	Cllr Phil Orme
6 (2025 26)	Coastguard awaiting confirmation		No response to date. To chase up and report back at the next meeting	Clerk – Alan Whalley
6 (2025 26)	Face painter awaiting confirmation		Last years face painter no longer in business. To ask the face painter from 2024 if available. To report back at the next meeting.	Clerk – Alan Whalley
6 (2025 26)	Comms with porta loo company		To pass on Cllr Phil Ormes number to the company to open the gate – will do closer to the time.	Clerk – Alan Whalley
6 (2025 26)	Awaiting confirmation from Hambelton Primary on attendance for may pole dance		Still no response. To chase up and report back at the next meeting	Clerk – Alan Whalley
6 (2025 26)	Enquire if the youth group wish to have a stall		Unable to chat to them, will ask on Friday 6 th March, and report back at the next meeting	Cllr P Orme
6 (2025 26)	Enquire about Tai Chi attending		They cannot attend; ladies are not available.	Cllr P Orme
6 (2025 26)	Enquire about having line dancers (Wyre Stompers)		Confirmed they will be attending as well as a demonstration they will put on a workshop and the get public involved	Chair – Andrew Hayes
6 (2025 26)	Enquire about petting zoo		Lady with the donkeys does not have any available for the day. Spoke to the petting zoo, they cannot attend as they do not have liability insurance.	Cllr S Dobbie
6 (2025 26)	Book Trauma kit from Wyre B		It is booked. To be collected Friday 31st April and returned Tuesday 5 th May by Cllr Johnson.	Cllr T Johnson
6 (2025 26)	To contact St Aidan's, over band playing		Made a phone call today, awaiting response from teacher. Will mention the headteacher when meets, and report back at the next meeting.	Cllr T Johnson
Additional Actions adding at the meeting from discussions held				
6 (2025 26)	To contact John Squires to ask if Wyre Brass wish to attend.		Debbie to email John with details, and report back at the next meeting with any reply and possible donation required.	Clerk Debbie Smith
6 (2025 26)	(Help PKE) – To have a tombola stall		Spoke to Nattie Wright, and they wish to attend. They are going to discuss and get back to me. To chase up, and report back at the next meeting.	Chair – Andrew Hayes
6 (2025 26)	Military – Veterans		To have a play your cards right stall, and to promote themselves. To chase up and report back to the next meeting.	Cllr Orme

APPENDIX C – LANCASHIRE LANDINGS 25th APRIL 2026

Task in Progress	Reference Minute	Details of Task	Details of Possible Improvements by Discussion of Committee/ Actions to take	Task to be Actioned by
LANCASHIRE LANDINGS	7 (2025 26)	Awaiting reply from British Legion	Still awaiting reply, and to chase up. To note there may be an Over Wyre branch forming. To inform committee of any updates at next meeting	Cllr T Johnson
	7 (2025 26)	Contact Reenactors	There is only Manchester reenactors, and they are not available.	Cllr T Johnson
	7 (2025 26)	List of invites	Working on these, and will give the clerk a list of invites by the end of the week.	Cllr T Johnson
	7 (2025 26)	Contact Alister about the last post	To discuss when meet the headteacher and to inform committee of any updates at next meeting	Cllr T Johnson
	7 (2025 26)	To write a small explanation to commemorate the event to be read out at the event.	In progress	Cllr T Johnson
	7 (2025 26)	To complete a final version of the information board to be displayed one to be displayed at NatWest shelter, one at Middle shelter on the sea bank area.	To take design to Astro Signs	Cllr T Johnson Cllr P Orme
	7 (2025 26)	Completed information board	Astro Signs, are looking into it will go on the March's full council agenda for resolution.	Cllr P Orme
	7 (2025 26)	Stone plaque to be placed in the gardens	To get quote for work from Wyre Memorials, report back to the committee, to be placed on full council agenda for resolution.	Cllr P Orme
	7 (2025 26)	Fusiliers Flag	Lancashire Fusiliers flag 3 x 2 printed with anti-fray £51 to go on Full Council agenda.	Cllr P Orme
	7 (2025 26)	Where to celebrate afterwards for tea/coffee.	Spoke to Working Mans club, to provide bottomless tea/coffee/biscuits at £4 per head. Cllr Hayes to provide clerk with contact details to confirm times and numbers, and for protentional costings to go on full council agenda.	Cllr A Hayes Clerk – Debbie Smith
	7 (2025 26)	Send out reminders to council members to attend the event	Emails sent out to council members, Debbie Smith to note again in full council agenda email.	Clerk – Alan Whalley Clerk - Debbie Smith
7 (2025 26)	Send out confirmed details to councillors	After the next civic events meeting when details are confirmed email members	Clerk- Debbie Smith	

APPENDIX D – COMMON WEALTH DAY

Task in Progress	Reference Minute	Details of Task	Details of Possible Improvements by Discussion of Committee/ Actions to take	Task to be Actioned by
COMMON WEALTH DAY	N/A	To speak to Saint Aidan's school if they wish to attend	Will chase Saint Aidan's to encourage community involvement, due to time this will have to be organized earlier next year so school has time to issue permission slips.	Cllr T Johnson
	N/A	Church representative to attend	Pam will lead with prayers at the event	Cllr P Orme
	N/A	Raise the flag	To raise the flag at 10.am on the day.	Cllr P Orme
	N/A	Send out reminders to council members to attend the event	Email sent to members and placed in Focus Magazine. Debbie Smith to note again in full council agenda email.	Clerk – Alan Whalley Clerk – Debbie Smith